



## **Mulberry Park Management Company Ltd**

Please read as action must be taken by return.

1. We need updated property 'Owner Information'.  
**This is a requirement of 'Companies House' and is not optional.**  
**All property owners need to complete and return this form without delay.**  
(If you are not the property owner, please contact us immediately).  
Please complete the form on the back of this notice and return to the MP Directors.  
Alternatively you can go to MP website to find the form ([mulberryparkauckley.co.uk](http://mulberryparkauckley.co.uk))...go to 'FORMS' then 'Owners Information'... once completed return the form to the MP Directors.
2. The statement with your invoice attached has the opening balance of your account as notified to us by Craven Wildsmith.  
Please check this information, if you believe it to be incorrect in any way you must contact us within 30 days with evidence of your payments.
3. All fees must be paid within 30 days of the invoice date.  
If you have any problem in paying the full amount due, you must contact us immediately and without undue delay, to discuss.  
If you have an existing payment agreement in place, please contact us to discuss and to confirm this.

Thank you

Mulberry Park – Directors  
January 2026

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**Directors:** Angie Perkins + Barry Roughley  
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**Registered Office:** 2 Oak Tree Ave, Auckley, Doncaster, DN9 3HB  
**Companies House Registration Number:** 03132875